

STUDY MODULE DESCRIPTION FORM		
Name of the module/subject Information Literacy Programme		Code 1010101171011010815
Field of study Civil Engineering First-cycle Studies	Profile of study (general academic, practical) general academic	Year /Semester 4 / 7
Elective path/specialty -	Subject offered in: -	Course (compulsory, elective) obligatory
Cycle of study: First-cycle studies	Form of study (full-time, part-time) full-time	
No. of hours Lecture: - Classes: 2 Laboratory: - Project/seminars: -		No. of credits 0
Status of the course in the study program (Basic, major, other) other		(university-wide, from another field) university-wide
Education areas and fields of science and art		ECTS distribution (number and %)
Responsible for subject / lecturer: dr inż. Beata Korzystka email: beata.korzystka@put.poznan.pl tel. 61 665-2070 Poznan University of Technology Library ul. Piotrowo 3 60-965 Poznań		
Prerequisites in terms of knowledge, skills and social competencies:		
1	Knowledge	Fundamentals of using library collections
2	Skills	Database and Internet searching literacy
3	Social competencies	Awareness of the need to develop skills of searching needed data and e-resources
Assumptions and objectives of the course: The need of the fourth year student education in the range of ability of searching necessary information for writing diploma theses and using of own library resources and those of other libraries.		
Study outcomes and reference to the educational results for a field of study		
Knowledge:		
1. Student knows the rules of using printed and electronic library collection. - [-]		
2. Student knows the rules of availability of printed and electronic resources which are in the reading rooms and outside. - [-]		
3. Student can choose different search strategies in every kind of resources. - [-]		
4. Student knows the rules of supplying library materials not held within PUT Library and their delivering under the inter-library loan service. - [-]		
5. Student demonstrates knowledge of the preparation of bibliographic footnotes. - [-]		
6. The student can choose the gathered literature for the diploma thesis topic. - [-]		
Skills:		
1. Student can independently search for needed information materials in electronic and printed library resources using modern search tools. - [-]		
2. Student is able to present and use gathered materials in his research subject. - [-]		
Social competencies:		
1. Student is aware of the creation and existence of national and international bibliographic databases and full-text services. - [-]		
Assessment methods of study outcomes		
No assesment methods		

Course description		
<p>General information about access to the library collections. Detailed information about sharing and rules of using of electronic resources. Methods for creating simple and advanced search strategies based on printed and electronic resources. Support tools providing access to the licensed resources and public domain (Open Access) and searching for information. Bibliography management based on the available software (EndNote Web, Mendeley).</p>		
<p>Basic bibliography:</p> <ol style="list-style-type: none"> 1. Online course; Practical literature search skills, access: http://moodle.put.poznan.pl/course/index.php?categoryid=44 or http://fomalhaut.clc.put.poznan.pl/moodle22/ 2. Print and electronic resources available through the PUT Library website, access: http://www.library.put.poznan.pl 3. Access and Terms of E-Resources Use, access: http://www.library.put.poznan.pl/pl/2_01.html 4. Online course; Practical literature search skills, access: http://moodle.put.poznan.pl/course/index.php?categoryid=44 or http://fomalhaut.clc.put.poznan.pl/moodle22/ 5. Print and electronic resources available through the PUT Library website, access: http://www.library.put.poznan.pl 6. Access and Terms of E-Resources Use, access: http://www.library.put.poznan.pl/pl/2_01.html 7. Online course; Practical literature search skills, access: http://moodle.put.poznan.pl/course/index.php?categoryid=44 or http://fomalhaut.clc.put.poznan.pl/moodle22/ 8. Print and electronic resources available through the PUT Library website, access: http://www.library.put.poznan.pl 9. Access and Terms of E-Resources Use, access: http://www.library.put.poznan.pl/pl/2_01.html 		
<p>Additional bibliography:</p> <ol style="list-style-type: none"> 1. Training materials, access: http://www.library.put.poznan.pl/pl/6_06.html 2. Training materials, access: http://www.library.put.poznan.pl/pl/6_06.html 3. Training materials, access: http://www.library.put.poznan.pl/pl/6_06.html 		
Result of average student's workload		
Activity	Time (working hours)	
1. Preparing to collect bibliography (references) for the need of diploma thesis writing.	2	
2. Antczak, M., Nowacka, A. "Przypisy, powołania, bibliografia załącznikowa: jak tworzyć i stosować" - textbook.	0	
Student's workload		
Source of workload	hours	ECTS
Total workload	2	1
Contact hours	1	0
Practical activities	1	0